

Posted: 02/06/2019

To: School Food Authorities

Subject: SFS-19-33 State Agency Approved Equipment (REPOSTED)

******This memo is a reposting of Memo SFS-18-06 State Agency Approved Equipment (posted 10/12/2017) available [here](#). No changes or updates have been made to the approved equipment list******

Equipment acquisitions and other capital expenditures of \$5,000 or more per item, require School Food Authorities (SFAs) to obtain prior written approval from the state agency before incurring any associated cost. USDA memo SP-39-2016 allows states, having received USDA Regional office approval, the flexibility to develop an approved list and criteria for capital assets typically purchased by SFAs.

Any equipment on this approved equipment list will receive automatic State agency approval. As such, SFAs may purchase those equipment items without prior written approval, so long as the SFA follows all applicable Federal, State, and/or local procurement procedures.

Note: SFAs cannot arbitrarily divide purchases to fall below the simplified acquisition threshold to avoid formal procurement methods.

- Freezer: Reach-In
- Refrigerator/Cooler: Reach-in
- Coolers: Beverage/Milk
- Coolers: Merchandiser or Display Case
- Oven/Range-Convection
- Oven/Range
- Oven-Rethermalization and Holding
- Skillet: Tilting (Braising Pan)
- Kettle: Steam-Jacketed (Standard)
- Kettle: Steam-Jacketed w/Pumps and Fill
- Blast or Tumble Chiller
- Steamer: Convection Pressureless
- Steamer: Pressure
- Serving line: Hot/Cold; Stationary
- Serving line: Hot/Cold; Mobile
- Cart: Hot/Cold Mobile
- Dishwashing Machine
- In-Sink Food Disposal System (Garbage Disposal)
- Hood/Vent (Exhaust Hood)
- Ice Machine
- Food Processor
- Chopper/grinder
- Slicer
- Mixer
- Salad, Fruit, Vegetable bar (Free-Standing or Self-Serve)
- Vending Machine/Automated Meal Dispenser
- Serving Counter-Mobile
- Point of Sale System
- Cabinet: Hot/Cold Holding; Mobile/Transport/Stationary/Reach-in
- Conveyor/Wrapper System with Container

If an SFA chooses to select equipment not included on this approved list, the SFA must submit a request for approval to the State agency prior to purchasing the item as required by 2 CFR 200.439.

During local administrative reviews required by 7 CFR Part 210.18 and audits as required by 2 CFR 200.501, the State agency will ensure appropriate equipment purchases were made based on either the approved equipment list or the State agency prior approval process. If any equipment purchases are identified as unallowable, the State agency would disallow these purchases and implement their debt collection procedures.

Refer to the CNP website for further information (<http://cnp.doe.louisiana.gov>). You must have Adobe Acrobat to open pdf files. Adobe may be downloaded FREE from the following address: <http://www.adobe.com/products/acrobat/readstep2/html>.